

Cotswold District Council - Revenue Budget Monitoring Summary

Qtr 2 budget monitoring - 1st April to 30th September 2016

Service Group	Original Budget	Profiled Budget	Actual Spend	(Under) / Over
	[full-year]	Q2	Q2	Budget
Environmental & Regulatory Services	1,043,993	212,946	275,335	62,389
GO Shared Services	0	150,338	133,574	(16,764)
ICT, Change & Customer Services	95,270	889,914	863,695	(26,219)
Land, Legal & Property	34,185	454,162	460,920	6,758
Partnership Managing Director and 2020 Programme Costs	0	403,108	409,479	6,371
Revenues & Housing Support	1,285,810	407,227	429,322	22,094
Environmental Services	3,131,058	1,641,042	1,638,488	(2,554)
Leisure & Communities	1,944,119	308,373	281,329	(27,043)
Planning & Strategic Housing	1,937,867	615,001	609,315	(5,686)
Democratic Services	1,112,693	482,905	404,850	(78,055)
Retained Services - Corp. Mgt, Corporate I&E, Directors*	(399,160)	3,111,878	3,248,177	136,299
Net Budget Requirement	10,185,835	8,676,893	8,754,484	77,591

* retained services includes £142,000 of staff vacancy factor budget which represents the target for savings which are being made across the services.

Environmental & Regulatory Services

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
BUC001	Building Control - Fee Earning Work	(37,147)	(16,436)	20,711
BUC002	Building Control - Non Fee Earning Work	25,771	21,307	(4,464)
BUC003	Dangerous Structures	1,250	3,069	1,819
BUC005	Plan Liaison	0	(533)	(533)
Building Control total		(10,126)	7,407	17,533
EMP001	Emergency Planning	7,500	5,309	(2,191)
ESM001	Environment - Service Mgt and Support Services	2,502	50	(2,452)
PSH002	Private Sector Housing - Condition of Dwellings	1,812	3,397	1,585
PSH005	Home Energy Conservation	1,662	0	(1,662)
REG002	Licensing	(8,777)	3,648	12,425
REG006	Caravan Sites - Itinerates	170	0	(170)
REG007	Caravan Sites - Licensed	333	0	(333)
REG009	Environmental Protection	67,361	82,458	15,097
REG013	Polution Control	68,871	71,301	2,430
REG016	Food Safety	81,311	90,044	8,733
REG017	Health & Safety At Work	2,000	5,472	3,472
REG021	Statutory Burrials	155	0	(155)
STC011	Abandoned Vehicles	(1,830)	6,249	8,079
Public Protection total		223,071	267,928	44,856
Total		212,946	275,335	62,389

GO Shared Services

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
HLD480	Car Leasing	0	16,868	16,868
HLD481	NI on Leased Cars	0	(4,684)	-4,684
HLD499	S & S Holding Account	0	8,057	8,057
SUP009	Accountancy	128,815	144,220	15,405
SUP011	Creditors	20,187	11,100	(9,087)
SUP012	Debtors	17,855	13,561	(4,294)
SUP035	Insurances	3,074	3,177	102
SUP042	GO Support and Hosting	365	6,151	5,786
Accountancy Support total		170,297	198,450	28,153
SUP010	Internal Audit	82,479	66,347	(16,132)
SUP402	Glos. Counter Fraud Unit*	(307,806)	(307,806)	(0)
Audit Cotswolds total		(225,327)	(241,460)	(16,133)
SUP003	Human Resources	87,306	84,183	(3,123)
SUP019	Health & Safety	22,192	27,494	5,301
SUP020	Training & Development	30,682	14,244	(16,437)
SUP013	Payroll	24,870	4,477	(20,393)
HR Support & Payroll total		165,050	130,398	(34,651)
SUP033	Central Purchasing	40,319	46,186	5,868
Procurement total		40,319	46,186	5,868
Total		150,338	133,574	(16,764)

* The large credit within SUP402 *Counter Fraud Unit*, which shows within the budget and expenditure lines includes grant income received from DCLG of £314,962. This money will be used to set-up the Gloucestershire Counter Fraud unit.

ICT, Change and Customer Service

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
SUP017	Business Improvement/Transformation	53,082	33,255	(19,827)
SUP021	Business Continuity Planning	8,482	0	(8,482)
SUP023	Freedom of Information Act	4,813	0	(4,813)
TMR001	Street Naming	(4,975)	(10,371)	(5,396)
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		61,403	22,884	(38,519)
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ADB411	Moreton-in-Marsh, Offices	7,173	2,407	(4,765)
SUP401	FOH - Trinity Road	222,921	213,421	(9,500)
TOU402	Partnership Grants	45,500	45,500	0
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		275,594	261,329	(14,265)
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SUP005	ICT	493,633	503,589	9,957
SUP031	Application Support	59,285	75,893	16,608
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		552,918	579,482	26,564
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	Total	889,914	863,695	(26,219)

Land, Legal & Property

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
ADB401	Trinity Road, Offices	225,066	229,829	4,763
ADB402	Trinity Road Improvements (XC0055)	2,505	2,505	0
ADB412	Moreton-in-Marsh, Offices - Maintenance	21,618	22,801	1,183
CUL411	Corinium Museum - Maintenance	20,675	2,547	(18,128)
ENA401	Housing Enabling Properties	(4,677)	(1,457)	3,221
FIE425	22/24 Ashcroft Road	(1,595)	(3,999)	(2,404)
HLD420	Thamesdown Waste Depot, Cricklade	10,050	14,651	4,600
HLD421	T Barry Haulage Depot, South Cerney	19,214	20,891	1,677
Asset Management total		292,855	287,767	(5,088)
BUC004	Land Charges	0	(133)	(133)
LLC001	Local Land Charges	(60,463)	(54,885)	5,578
Land Charges total		(60,463)	(55,019)	5,444
SUP004	Legal	88,692	84,645	(4,047)
SUP025	Property Services	133,078	143,527	10,449
Legal & Property total		221,770	228,172	6,402
Total		454,162	460,920	6,758

Partnership Managing Director and 2020 Programme Costs

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled	Actual	(Under) /
		Budget Q2	Q2	Over Budget
COR011	2020 Vision	290,073	290,073	0
COR061	Public Protection 2020	71,308	71,308	0
COR066	2020 HR Payroll Project	11,372	11,372	0
SUP026	Chief Executive	30,355	36,726	6,371
		403,108	409,479	6,371
Total		403,108	409,479	6,371

Revenues & Housing Support

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
HBP001	Rent Allowances	146,146	122,283	(23,863)
HBP005	Benefit Fraud Investigation	0	8,908	8,908
Benefits total		146,146	131,191	(14,955)
HOM001	Homelessness	29,373	20,242	(9,131)
HOM003	Rent in advance	0	2,375	2,375
HOM498	Homelessness Prevention - Glos. (XX9844)	33,201	33,201	0
HOM499	Homelessness Reserve	0	14,527	14,527
PSH001	Private Sector Housing Grants	753	56	(696)
Housing Management total		63,326	70,401	7,075
LTC001	Council Tax Collection	141,881	169,570	27,689
LTC002	Council Tax Support Administration	0	11,095	11,095
LTC011	NNDR Collection	26,433	18,423	(8,010)
PUT001	Concessionary Travel	10,228	6,322	(3,906)
SUP014	Cashiers	17,781	21,594	3,813
SUP028	Security Carriers	1,433	725	(707)
Revenues total		197,755	227,729	29,974
Total		407,227	429,322	22,094

Environmental Services

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
CPK401	Car Parks	(707,766)	(718,098)	(10,332)
CPK402	Car Parks - Maintenance	17,863	22,214	4,352
CPK413	Car Parks - Tetbury The Chippings	(16,463)	(17,805)	(1,342)
CPK414	Car Parks - Chipping Campden	(13,745)	(15,997)	(2,252)
Car Parking total		(720,111)	(729,686)	(9,575)
CCC001	Climate Change	444	514	69
Climate change total		444	514	69
CCM001	Cemetery, Crematorium and Churchyards	43,741	48,525	4,784
CCM402	Cemeteries - Maintenance	7,137	2,886	(4,252)
HLD410	Waste - Cleansing	53,677	53,992	315
HLD411	Waste - Cemeteries	0	(3,447)	(3,447)
HLD450	Pool Car	0	2,845	2,845
REG003	Animal Control	18,807	27,693	8,886
REG019	Public Conveniences	104,818	80,271	(24,547)
RYC001	Recycling	686,841	709,464	22,622
RYC002	Green Waste	205,422	159,758	(45,664)
STC001	Street Cleaning	597,257	581,877	(15,380)
WST001	Household Waste	706,370	694,309	(12,061)
WST004	Bulky Household Waste	(18,000)	(23,267)	(5,267)
WST401	Refuse-Stow Fair	1,358	2,154	796
WST402	South Cerney Depot, Packers Lease	(60,000)	18,623	78,623
Environmental Services Client		2,347,428	2,355,682	8,255
FLD401	Land Drainage	9,890	3,955	(5,935)
FLD402	Flood Defence	3,104	2,907	(197)
Flooding total		12,994	6,861	(6,132)
REG023	Environmental Strategy	288	5,116	4,829
Waste and Recycling Policy		288	5,116	4,829
Total		1,641,042	1,638,488	(2,554)

Leisure & Communities

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
COM401	Health Policy	18,156	16,064	(2,092)
COM402	Community Liaison	19,450	22,513	3,063
COM403	Youth Participation	-18,951	-22,716	(3,765)
COM404	Falls Prevention	3,332	9,048	5,715
COM405	Health Development	24,255	28,094	3,839
COM420	FOH - Moreton	58,090	65,408	7,318
COM421	Moreton - Stock Trading a/c	0	-4,575	(4,575)
COM496	Community Covenant Grant Scheme	4,000	4,000	0
GBD001	Community Welfare Grants	52,665	55,149	2,484
	Community Liaison	160,997	172,984	11,987
CCR001	Community Safety (Crime Reduction)	14,255	12,270	(1,985)
HLD403	Crime Prevention Initiatives	9,480	9,480	(0)
SUP002	Consultation, Policy & Research	57,059	49,769	(7,291)
	Community Safety	80,795	71,518	(9,276)
CUL410	Corinium Museum	0	82	82
CUL412	Collection Management	0	206	206
CUL413	Northleach Resouce Centre	4,425	0	(4,425)
CUL415	Corinium Museum - HLF Project	(28,827)	(28,827)	0
REC410	Ciren - Centre Management	51,200	53,966	2,766
REC413	Ciren - Dryside Areas	0	(5,593)	(5,593)
REC419	Cirencester Leisure - Maintenance	16,425	7,373	(9,052)
REC430	C Campden - Centre Management	57,400	57,114	(286)
REC459	Bourton - Maintenance	14,010	5,165	(8,845)
	Leisure Management	114,632	89,487	(25,146)
TOU001	Tourism Strategy and Promotion	17,597	12,989	(4,608)
TOU401	Accommodation Guide	0	0	0
TOU403	Cotswold Tourism Partnership	(65,649)	(65,649)	0
	Tourism Policy	(48,052)	(52,660)	(4,608)
	Total	308,373	281,330	(27,043)

Planning & Strategic Housing

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget	
DEV001	Development Control - Applications	(219,000)	(263,090)	(44,090)
DEV002	Development Control - Appeals	63,050	59,989	(3,061)
DEV003	Development Control - Enforcement	62,336	65,970	3,633
DEV004	Development Advice	133,678	127,166	(6,512)
DEV401	Planning Advice For Land Charges	4,235	4,378	143
DEV488	Planning - Section 106 Agreements	0	0	0
DEV499	Development Services Holding Account	29,307	29,307	0
Development Management		73,606	23,718	(49,888)
PLP005	Heritage & Design	89,528	112,880	23,352
Heritage & Conservation		89,528	112,880	23,352
PLP002	Local Development Framework	153,420	161,375	7,956
PLP401	Fwd Plan work for Dev Con	7,038	7,095	57
PLP499	Local Development Framework Reserve	102,991	102,991	(0)
PSM001	Planning - Service Mgt. and Support Services	2,038	5,862	3,825
Planning Policy		265,486	277,323	11,838
HAD001	Housing Advice	118,102	120,250	2,148
HLD400	Second Home Projects	4,462	4,462	0
HOS001	Housing Strategy	52,543	55,218	2,675
HOS002	Housing Partnerships	11,275	6,111	(5,164)
HOS499	Housing Enabling Reserve	0	9,353	9,353
Strategic Housing		186,382	195,394	9,011
Total		615,001	609,315	(5,686)

Retained Services - Democratic Services

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
DRM005	Committee Services	71,301	75,816	4,515
DRM008	Corporate Subscriptions	9,490	2,736	(6,754)
Committee Services total		80,791	78,552	(2,239)
ELE*	Elections	64,215	56,803	(7,412)
Elections total		64,215	56,803	(7,412)
SUP018	Press & PR/Communications	26,894	21,260	(5,634)
SUP024	Postal Services	18,563	19,302	739
Communications		45,457	40,562	(4,895)
DRM001	Democratic Representation and Management	54,285	46,854	(7,431)
DRM003	Councillors Allowances	132,986	118,072	(14,914)
DRM004	Servicing Council	10,746	5,191	(5,555)
Member Support total		198,017	170,116	(27,901)
SUP022	Print & Design	94,426	58,817	(35,609)
Print & Design total		94,426	58,817	(35,609)
Total		482,905	404,850	(78,055)

Retained Services - Management, Corporate Income & Expenditure, Directors

Pd 6 budget monitoring - 1st April to 30th September 2016

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget
FIE030 Interest and Investment Income	(107,100)	(100,491)	6,609
FIE410 Commercial Properties - General	5,273	(12,390)	(17,663)
FIE* Commercial Properties - summary	(334,363)	(335,162)	(800)
HAV001 Housing Advances	0	6,717	6,717
OOE200 Parish Council Precepts	2,509,975	2,509,975	0
OOE210 Parish Council Tax support grant	96,681	96,680	(1)
Corporate Income & Expenditure total	2,170,466	2,165,329	(5,137)

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget
NDC401 Discretionary Pension Payments	853,513	858,488	4,975
SUP032 Strategic Directors	102,861	97,854	(5,007)
COR005 Corporate Finance	92,083	81,217	(10,866)
COR007 External Audit Fees	11,220	11,220	0
COR008 Bank Charges	23,920	34,069	10,149
COR400 Savings and Growth Items [#]	(142,185)	0	142,185
Corporate Management and Directors total	941,412	1,082,848	141,436
Total	3,111,878	3,248,177	136,299

The 'Savings and Growth' line includes a profiled £142,000 target for staff vacancies. Savings against this budget are represented within the service areas and do not show within this line. Across the Council the staff vacancy target is being achieved.